



UNIVERSITY OF
**DETROIT
MERCY**

CSE Name-Year Formatting and Style Guide

udm.mywconline.com (for appointments)
<https://writingcenter.udmercy.edu/> (for resources)



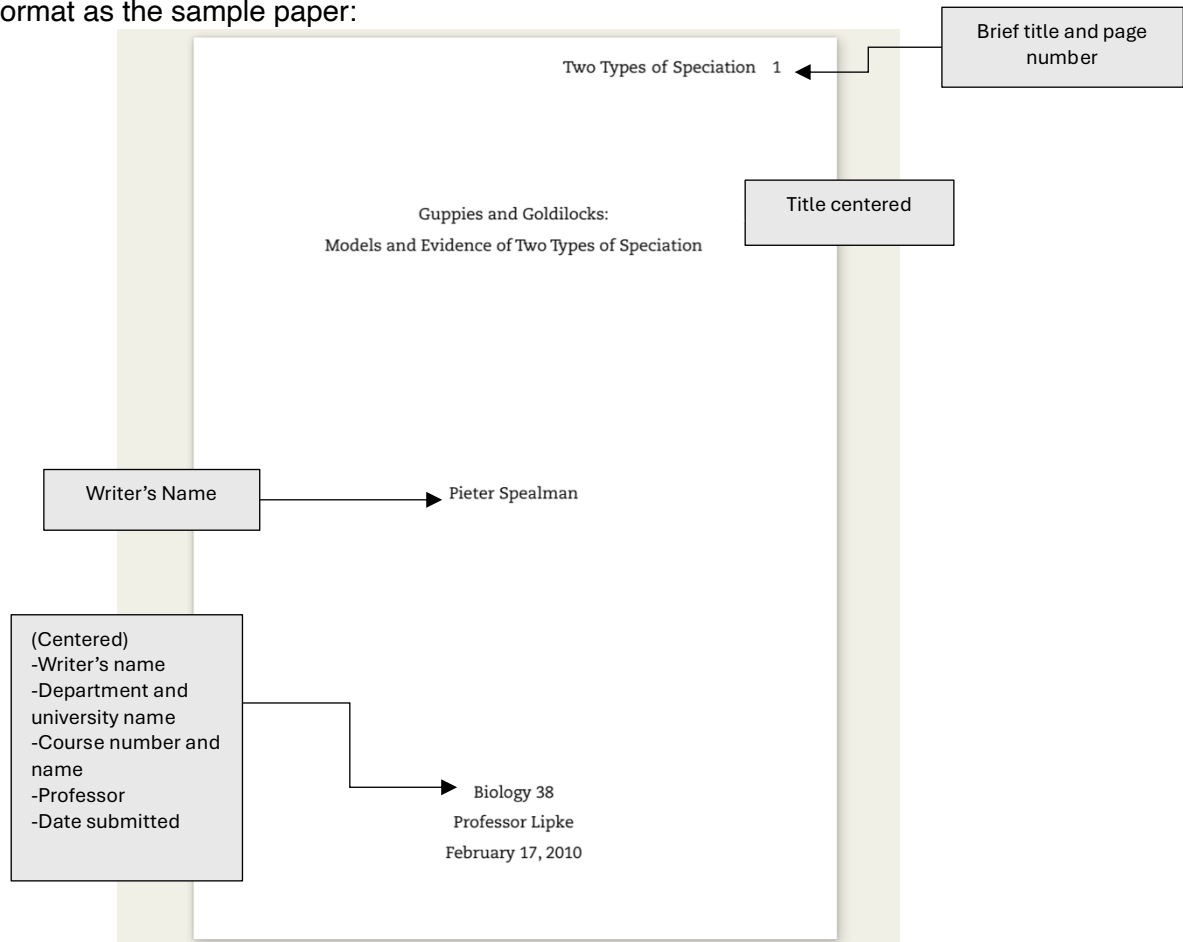
The Writing Center
DETROIT MERCY

General Formatting Requirements

- Margins should be set to 1 inch on all sides
- The font should be readable and consistent between 11-13pt in a style, for example Times New Roman or Calibri
- The document should be double-spaced with no extra spacing in between paragraphs
- Page numbers in the headers begin on the first page of text
- Each paragraph should begin with the first line left-indented 0.5 inches

Formatting the Title Page

- Your title page should include:
 - ⇒ The title of your paper
 - ⇒ Your name
 - ⇒ Course name
 - ⇒ Your instructor's name
 - ⇒ Date submitted
- All information on the title page should be double space-spaced and following the same format as the sample paper:



Incorporating Evidence

- When including evidence, you can quote, summarize, or paraphrase your sources
- For short quotations (four or fewer lines of prose), enclose your quote in double quotation marks within your paragraph
- For long quotations (forty or more words), you must use block quotations
 - ⇒ Include the quote in a free-standing block of text with no quotation marks
 - ⇒ Maintain double-spacing, and use a 0.5-inch indentation for the whole quote
- Whether you are directly quoting, summarizing, or paraphrasing, you must include a citation

In-Text Citations

- Citations refer your reader to the sources you used as evidence for your claims
- In-text citations will be numbered **in alphabetical order**
- Numbers should appear in superscript (or brackets) before the punctuation mark

Example:

Brief title and page numbers continue

Two Types of Speciation 2

Quote is provided in quotation marks followed by an in-text citation

Determining how a given species has arisen is a central question for any field biologist.

There are two competing models of speciation: allopatric and sympatric. In 1859, Charles Darwin asserted that speciation could be sympatric, saying, "I believe that many perfectly defined species have been formed on strictly continuous areas" (Darwin, 2006). One hundred

the physical barrier dictated by the allopatric speciation model.

Simulation Criteria and the Galapagos Finches

Do field studies bear out the predictions of the simulation by van Doorn et al. (2009) that sympatric species will have these condition-dependent sexually selected traits? The most comprehensive field research that provides data to test this model is that of the Grants (1979) and

In-text citation includes the authors' last name and year

Parenthetical:
Quote is paraphrased, and an in-text citation is provided

Reference Page and In-Text Citations

The Reference page is at the end of an CSE-style paper that shows all the sources you used in your essay. It gives full publication details for each source so readers can locate the original material. Every source that appears in the Reference page must also be cited in the paper using in-text citations, and vice versa.

Reference Page Formatting

- Citation-Name references are listed in alphabetical order. The in-text citation will simply be the last name of the author followed by the year.
- List up to 10 authors in the reference page
- No extra spacing between entries

Two Types of Speciation 6

References centered at the top of the page

Sources are listed in alphabetical order

References

Book
(Darwin, 2006).

Darwin C. On the origin of species. In: Wilson EO, editor. From so simple a beginning. New York (NY): Norton; 2006. p. 441-760.

Website
(Lavelle, 2010).

Lavelle M. National Geographic Daily News. Washington (DC): National Geographic Society; Forcing gas out of rock with water. 2010 Oct 17 [accessed 2025 Dec 16].
<http://news.nationalgeographic.com/newsold/2010/10/101022-energy-marcellus-shale-gas-science-technology-water>.

Dissertation
(Liang, 2020)

Liang S. Transport properties of topological semimetals and non-symmorphic topological insulator [dissertation]. Princeton University; 2020.
<https://arks.princeton.edu/ark:/88435/dsp01vm40xv52n>

Government Report
(U.S. Department of State, 1993).

U.S. Department of State, Assistant Secretary for Environment, Safety and Health (US) [DOE]. Office of Occupational Medicine. Annual report. Washington, DC: DOE; 1993 Aug. 14 p. Available from: NTIS, Springfield, VA; DE-93018387. |

Website
(Venkat et al., 2019).

Venkat H, Yaglom HD, Adams L. Knowledge, attitudes, and practices relevant to zoonotic disease reporting and infection prevention practices among veterinarians – Arizona 2015. Prev. Vet. Med. 2019 [accessed 2024 September 10];169:104711.
<https://doi.org/10.1016/j.prevetmed.2019.104711>. doi: 10.1016/j.prevetmed.2019.104711.

Database
(Zimmer, 2021).

Zimmer C. To speed vaccination, some call for delaying second shots. The New York Times. 2021 Apr 9 [updated 2021 Apr 27]. <https://www.nytimes.com/2021/04/09/health/covid-vaccine-second-dose-delay.html>

Source: *The CSE Manual: Scientific Style and Format for Authors, Editors, and Publishers, Ninth Edition* (CSE-9; 2024). <https://www.csemanual.org/Home.html>